

University Teaching Program

- Note:**
- Each numbered section in this overview is described in a companion document of the same name.
 - Some items meet requirements of multiple categories, e.g., Education 750

	Mentoring	Theory	Skills	Supervision & Service	Synthesis & Evaluation
General	<p>1. Find Teaching Mentor and meet at least once a month.</p>	<p>General</p> <p>2 a) One of the following options:</p> <ul style="list-style-type: none"> • ED 750 or Nursing 719 • Workshops (10 hrs) with referenced reflective papers • An equivalent course to those above will be considered 	<p>General</p> <p>3 a) One of the following options:</p> <ul style="list-style-type: none"> • ED750 or Nursing 719 • Workshops, Mini-Course, or Clinical Teaching Seminars with referenced reflective papers (20 hrs) 	<p>General Supervision</p> <p>4 a) Supervision Workshop</p> <p><i>Plus</i></p> <p>General Service</p> <p>4. b) One of the following options:</p> <ul style="list-style-type: none"> • University Committee Service • Leadership Certification 	<p>5 a) Teaching Philosophy</p> <p><i>Plus</i></p> <p>5 b) Teach at McMaster</p> <ul style="list-style-type: none"> • As a TA • Part of an Undergrad or Grad course <p>If this is not possible,</p> <ul style="list-style-type: none"> • Design a Course Independently, AND • Design and teach 3 hours of Discipline Specific workshops or seminars (e.g., TA Network)
Discipline Specific		<p>Discipline Specific</p> <p>2 b) One of the following, options:</p> <ul style="list-style-type: none"> • Teach a Discipline Specific Workshop (incl. Theory & Skill) <p>If this is not possible,</p> <ul style="list-style-type: none"> • Library Research - Literature Review Paper • Library Research - Development of a Discipline Specific Teaching Tool 	<p>Discipline Specific</p> <p>3 b) One of the following,</p> <ul style="list-style-type: none"> • Teach a Discipline Specific Workshop (incl. Theory & Skill) • Workshop or Mini Course Participation (minimum 6 hrs) • Attend education-related conference presentations (minimum 6 hrs) 	<p>Discipline Specific</p> <p>4 a) In lieu of Supervision above,</p> <ul style="list-style-type: none"> • Departmental Supervision experience (e.g. Kin, Biochem, & Chem, Undergrad thesis) <p>4 b) In lieu of Service above,</p> <ul style="list-style-type: none"> • Departmental Service e.g. committee work • Departmental Leadership 	<p>5c) Plus one of the following:</p> <ul style="list-style-type: none"> • 2 Observations of teaching performance by mentor, faculty member, or TA Network, plus a written reflection <p>If this is not possible, an alternative e.g.,</p> <ul style="list-style-type: none"> • Development of a Discipline Specific Teaching Tool <p>5d) Plus,</p> <ul style="list-style-type: none"> • Write a Summary Reflection
Documentation for Teaching Portfolio					
Documentation	<ul style="list-style-type: none"> • Copies of all Mentor feedback and progress reports received • Reference letter from mentor (optional) 	<p>As appropriate,</p> <ul style="list-style-type: none"> • Proof of course and workshop completion • Reflective papers • Workshop materials developed and feedback • Literature review • Discipline specific Teaching Tool 	<p>As appropriate,</p> <ul style="list-style-type: none"> • Proof of course and workshop completion • Reflective papers • Workshop materials and feedback 	<p>As appropriate,</p> <ul style="list-style-type: none"> • Proof of workshop completion • Evidence of Supervision and reflection • Committee Reports and reflection • Leadership Certificate • Evidence of departmental Leadership 	<p>As appropriate,</p> <ul style="list-style-type: none"> • Teaching Philosophy • Summary of Teaching Experience • Student feedback • Complete Course Design • Reflective papers with references • Teaching materials developed • Feedback from teaching observations • Letters from faculty supervisor (optional)
Final Meeting to Review Teaching Portfolio					